

Program/Area	Review Status	Submitter	Request ID	Rank	Description	Quantity	Unit Price	Total Amt	Justification	Year Needed	IT Comments	Status
Library	Completed	Kim Morrison	1398	3	Computer workstation in A/V workroom - requires wiring, desktop computer, check-out scanning device, phone, printer and desk/chair set-up.	1	7000	7000	Pricing TBD, may not be accurate- requires estimates from ITS/KI. This workstation is needed for AV staff to complete processing, AV material research, and online training in a quiet space to stay abreast of rapidly changing technology and modules offered within the library system. This training cannot be done when staff are continually staffing a public station. Also, the increased demand for AV device check-out cannot be adequately served at the public staff station which has only 2 spaces.	2018-2019	• IT Bond.	